

# Orange County Fire Rescue Department Office of the Fire Marshal – 7079 University Blvd. Winter Park, FL 32792 Phone: 407-836-0004 - Fax: 407-836-8310

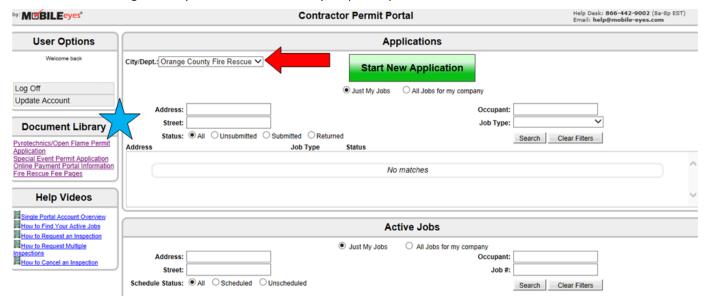


### **Click2Enter Permit Application Process**

With the recent upgrade to our Mobile Eyes system we would like to direct all Click2Enter permit applicants to create an account and upload their application and plans through the Contractor Permit Portal. The permit application, fee schedule and information for our online payment portal are available in the documents library for your use and below is the direct link where you can create an account.

#### http://www.mobile-eyes.com/PA index.asp

You must select Orange County Fire Rescue in the City/Dept: drop down box.





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Fire Dept. Permit #	Building Dept. Permit #_		Parcel #			
Date:	New Permit:	Correction t	o a Permit:	Revis	ion to a Permit:	
Note: Corrections occur when a pe	rmit has been rejected &	revisions occur wl	nen changes are ma	le after a <sub>l</sub>	permit has been issued!	
Please print or ty	pe all information	below. Incom	plete applicati	ons will	be returned.	
Project Name:						
Project Address (Include City & State):						
Contractor:						
Contractor Address (Include City & Sta	ie):					
Phone # (Include area Code)	FAX # (Include A	FAX # (Include Area Code)		Corporate Email:		
Certificate Holder's Name:						
State License Number:	Expiration Date:	Expiration Date:		Worker's Compensation Expiration Date:		
General Contractor/Owner:						
Scope Of Work:						
Permit Or Revision Requir	ed By Notice From	Inspector?	Yes No			
<u> </u>		1				
All fees shall be paid at time of subr		Orange County Fo	ee Schedule. Make o	hecks pay	able to O.C.B.C.C. or pay	
Online at <a href="https://ww2.e-billexpress.">https://ww2.e-billexpress.</a>	com/ebpp/OCFRDBillPav	v/ Note: FEES AR				
Restricted Access Gate/Fence Instal	lation Review and Inspec	tion Fee \$ 59.00	Check #		Receipt #	
	Nota	arized Signat	ure			
Certificate Hold	er Shall Sign Notarized	d Portion For Ne	w Permits, Corre	ctions, O	r Revision.	
(Print or Type Name)		-			and information submitted by process are genuine and truthful.	
Signature of Certificate Holder:		me in connect	non with this permit a	ррисацоп ј	rocess are genuine and trutinui.	
State Of Florida, County Of						
Sworn to and Subscribed Before Me	This:	(Day)	(	Month)	(Year)	
Signature of Notary:			Notar	y Seal:		
My Commission Expires:						



# FIRE RESCUE DEPARTMENT OFFICE OF THE FIRE MARSHAL

7079 University Blvd. Winter Park, FL 32792 (407) 836-0070 Fax (407) 836-8330 www.ORANGECOUNTYFL.net

### **Click2Enter SUBMITTAL CHECK LIST**

- 1. Notarized Application
- 2. Building Permit
- 3. Scope of Work
- 4. State License
- 5. Click2Enter Certification
- 6. Certificate of Liability/Workers Compensation (Certificate Holder Name: O.C.B.C. 201 S. Rosalind Ave. Orlando, FL. 32801)
- 7. Uploaded Sets of Plans
- 8. Uploaded Set of Cut Sheets
- 9. Payment in Advance (Copy of Email confirmation)

Thank you, **Orange County Fire Marshal's Office** 

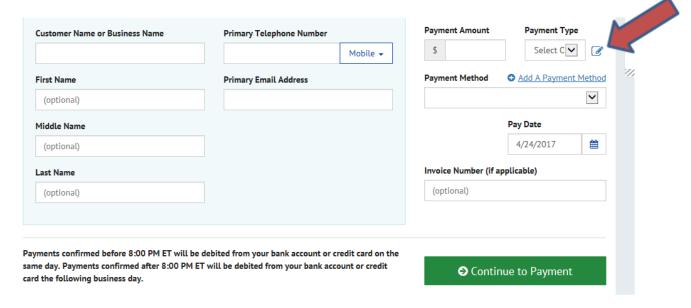
OCFRD Click2Enter Permit Application Revised 10/01/2019 Page 3 of 3



## **E-Bill Express from Orange County Fire Rescue!**

Below is the website for our new Payment Portal for all payments. Please submit the **email confirmation** (example attached) of payment along with your permit application.

Next to the Payment Type click on the symbol with the box and pencil to add your building permit # & if there is no building permit # include the project name and address.



For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly

from your bank account (ACH).



https://ww2.e-billexpress.com/ebpp/OCFRDBillPay/

From:

OFMPermits@ocfl.net

Sent:

Friday, June 02, 2017 1:00 PM

To:

OFMPermits@ocfl.net

Subject:

Your one-time Payment to Orange County Fire Rescue Department has been initiated

From: <u>E-BillExpress@E-Billexpress.com</u> **Date:** June 2, 2017 at 9:42:25 AM EDT

To: OFMPermits@ocfl.net

Subject: Your one-time Payment to Orange County Fire Rescue Department has been initiated



### Your One-time Payment to Orange County Fire Rescue Department is being processed.

Customer Name or Business Name:

**Orange County** 

BCC

Account Name:

Orange County

BCC

Payment Account:

Visa \*\*\*\*1234

Payment Amount:

\$80.00

Total Amount:

\$80.00

Creation Date:

Friday, June 02, 2017

Payment Date:

Friday, June 02, 2017

1 Item paid with this One-time Payment

Confirmation	Customer Name o	r Business	Payment	Payment Type	Additional Information
3008121234	Orange County BC	С		01 - Permitting	Fire Alarm System
Mrs.		4		(OFM)	Permit

Please DO NOT reply to this email. This email message was sent from a notification address that cannot accept incoming email.

To contact us, click here and review the Contact Us section on our web site.